

# MINUTES

FICMMR WebEx Meeting Feb 1, 2017 (9-10 am)

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I. **Changes – Pre-Contract Survey (PCS) information** - SFY 2018 FICMMR deliverables

a) **NEW:** All CY 2016 death reports including maternal are due November 1, 2017

b) **NEW:** FICMMR Prevention Activity is now on the Pre-Contract Survey. The PCS will collect:

- Measurable goal statement for what you deem your annual prevention activity
- Activity description
- Evaluation plan: how will you/your team measure success?

c) Receive PCS survey in early April -due back in mid-April.

- **Starting now, you will have 2.5 months to determine activity**

Prevention activities: Ann

- Important to use your county's infant and child FICMMR Review results data when selecting a prevention activity
  - You may use other data when determining a prevention activity.
- Measureable goal/prevention activity must be evidence based, evidence informed or best practices.
  - Title V/MCHBG emphasizing use of evidence based or evidence informed research when selecting MCHBG activities
  - The FICMMR March 2017, Annual Training will address evidence based, evidence informed; and best practices research

II. **Report: Occupant Protection Day-State Capitol– Teresa Monson, RN, Broadwater County**

Report - The statewide Seat Belt Coalition sponsored Occupant Protection Day at the Capitol on Jan 27, 2017. **Teresa's FICMMR booth projected on a large screen, a video showing teens texting while driving.** She spoke with legislators Laurie Bishop-Livingston, one from Libby, and others who were shocked to see the amount of time teen's had their eyes off the road while texting. Video showed this time lapse. Triple AAA, Dept. Transportation, etc., were also there promoting child safety restraint seats.

III. **Monthly child, maternal death lists** – When you receive the monthly death list, right away please copy & save it to your computer where you can easily access it anytime. In other words, it isn't necessary to go into E-pass each time you need to access the list. \*As long as your computer is password protected doing it this way is fine. Note: Older deaths never drop off the list, new names are continually added.

IV. Reminder on upcoming Webinar: Feb. 8 (12-1 MT time)  
**Fatality Review of Deaths of Infants, Children & Youth with Disabilities & Special Health Care Needs**  
**Register** <https://attendee.gotowebinar.com/register/5045473422233320196>

V. **Annual FICMMR training held Webex - March 22 ~~or~~ March 29 (both: 9 am-11 am)** Kari  
The Annual FICMMR training will not be in person, but will be by WebEx. It is a 2- hour session and you only need to sign up and attend one day.

Kari asked everyone to complete a survey to help prepare for this training. Survey will ask you to list or briefly describe top 2-3 issues that most often contribute to infant & child deaths in your county. At the end of this meeting, we will demonstrate how to run a Standardized Report that provides this information. However, you don't need to limit your survey responses only to the standardized report results since we have only been the online CDR system for 3 years.

<https://www.surveymonkey.com/r/SSRZLP7> New Deadline: Tuesday, Feb 7.

VI. **Newly formed Western FIMR Support Collaborative:** Kari

FIMR stands for Fetal and Infant Mortality Review, it's not new, but the Support Collaborative is. FYI, FIMR is now partnered with Child Death Review all located under the same National Center for Fatality Review & Prevention. Please consider joining. The Western FIMR Collaborative offers to :

- Create a "virtual" learning collaborative around FIMR, Infant Mortality reduction issues, by Region
- Strengthen support available to local, state FIMR coordinators, team members
- Exchange Information
- Share successes
- Mutual problem solving

VII. **CDR Standardized Report demonstration** – reveals death information in your county & statewide

Kari demonstrated how to create 1 of the 32 different Standardized Reports (Manner & Cause of Death by Age Group) in the CDR system - Steps:

- Select Standardized Reports on Yellow menu bar at CDR home page. Under Select Criteria -
- Choose whether you want just fetal cases, or just child (includes infants as well) or All case types
- Data Entry: Choose 2<sup>nd</sup> option if you want to see cases that are QA state approved
- Click down arrow to find your county under Local Teams
- Ignore Year of Review, go with Year of Death, example, enter 2013, enter 2015
- Select a Report: Choose #3 - Manner & Cause of death by age group
- SCROLL to bottom, click on Generate Report –takes just a second to appear
- # of pages for the report shows at the very top - hit blue arrow to advance to next page
- Run another report? Click the "Back" link at bottom right arrow

NOTE: Not all deaths are entered into the CDR system, some out of state deaths are waived (lack of access to records) and not all fetal cases merit a team review. **Thus, the numbers will be lower.**

VIII. **Adjourn**